

TOTAL RETAIL AND WOMEN IN RETAIL LEADERSHIP CIRCLE IDEA EXCHANGE

TERMS AND CONDITIONS

CANCELLATION | TRANSFER POLICY

If you must cancel a registration, please submit your request in writing at least 60 days prior to the first day of the Event, to Jenna Bless at Jbless@napco.com or call 215-238-5301. Registrations canceled, at least 60 days prior to the first day of the Event will be fully refunded minus a \$100 processing fee. Cancellations received less than 60 days prior to the first day of the Event will forfeit their registration fee in its entirety. You may transfer your registration to someone else without penalty up to one week prior to the first day of the live event date. No refunds, or future event credits, will be issues for any missed events, including events missed due to travel delays or cancellations.

Subscription Inclusion: By attending the Event, Attendee consents to being added to the email and/or mailing list of NAPCO Media products, and if applicable to your Event, to the email and/or mailing lists of the host brand and its products and services, as well as those of their partners, sponsors and affiliates. In each case, everything you receive will be free, subscription-based, industry related information, news and events, including, but not limited to, e-newsletters, information about products and services, and in some instances, depending upon the nature of your Event, print magazines and/or newsletters. You may opt-out of any email communications, at any time via <http://remove.napco.com>. You may review our Privacy Policy [here](#).

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